

Apopka High School
Online Course Request Form via OCVS or FLVS
Application and Contract for 2023-2024

Application is due to your Guidance Counselor no later than July 31st, 2023!!

Name: _____ **Student ID:** _____

Grade (2022-2023): _____ **Online Courses with (circle one):** FLVS or OCVS

Online Course Requested: _____

Period Off Requested (Circle One): Period 1 or Period 7

Rules and Acknowledgements:

- Students must submit this form to their Guidance Counselor and request classes online for approval by July 31st, 2023 should they not want to take the class in person during the 2023-2024 school year.
- Students must have a high school unweighted GPA of a 2.5 or better and no missing and/or failed credits to participate in off-campus FLVS or OCVS classes during the school year.
- 9th and 10th grade students will only be able to take one period of FLVS or OCVS off campus.
- 11th and 12th grade students will only be able to take one period of FLVS or OCVS off campus, unless the year prior took off additional periods.
 - These students may be grandfathered into how many periods they took the year before and worked out with your Guidance Counselor individually. Periods off must be consecutive and equal the number of online classes registered at the time.
- Students may take additional courses but will need to be completed outside of the school day.
- Students who are off-track for graduation will be scheduled into the on-campus FLVS/OCVS lab to ensure proper monitoring and success of the student. They will not be permitted to take classes off campus.
 - On-campus lab space will be provided to students in 12th grade first and then 11th grade. Seats will be provided to 9th and 10th graders if space is available.
- Students who elect for a period off campus to complete the online work through FLVS or OCVS cannot enter campus more than 10 minutes prior to the start of their first scheduled class of the day and must leave campus immediately after their last scheduled class. Students cannot wait in a teacher's room or media center for their class to start or school to end.
- Students may not take graduation required classes online during the school year they are scheduled. Classes must be completed prior to the start of the school year.
 - Example: Seniors must take Government or Economics prior to the start of 12th grade.
- Senior Privilege is separate than applying for online classes through OCVS or FLVS and students will need to submit the "Senior Privilege – Early Release/Late Arrival" contract if seeking more than one period off campus.

Acknowledgement and Contract:

I, _____, (student name) wish to participate in online classes through FLVS or OCVS and have read and understand the rules and responsibilities and agree to abide by them. I understand these privileges may be suspended or revoked for any infraction of this agreement, Apopka High School, or OCPS rules, policies, and procedures.

I, _____, (parent name) request that my student, _____, (student name) participate in online classes through FLVS or OCVS and have communicated with his/her counselor. The counselor has informed me of my student's remaining graduation requirements, the impact on graduation, and graduating on time.

The school staff, administration, Apopka High School, and Orange County Public Schools shall not in any way be responsible for their supervision, for any injury or mishap that occurs to the above student during their transition to/from school or any activity they participate in while off campus during the school day.

Apopka High School administration has the right to reject students request for online classes at any point throughout the school year. Students who are not on track and/or do not complete their online class may be placed in a face-to-face class on campus. Students must remain enrolled in online classes throughout the year if scheduled for periods off campus. Should a student drop an online class at any point they may be placed in a face-to-face course on campus.

Transportation Plan (check one):

_____ Student will purchase a parking permit and drive to/from school daily.

_____ Parent will provide transportation and drop off/pick up student promptly before first class/after last class daily.

_____ Student will walk or ride their bike to school.

_____ No transportation plan is needed as student is requesting to utilize the on-campus lab during the day.

_____ Other: _____

I have read and thoroughly understand the rules, responsibilities, and procedures set forth in this contract. Therefore, I authorize my son/daughter to participate in online classes through FLVS or OCVS. I assume responsibility for him/her if/when he/she is not on campus during the school day.

Student Signature: _____

Parent/Guardian Signature: _____

Guidance Counselor Signature: _____

Assistant Principal Signature: _____

